

**BOARD OF HEALTH MEETING
LAFAYETTE COUNTY HEALTH DEPARTMENT**

September 17, 2013 @ 2:00 pm

PRESENT: Connie Hull Bob Boyle Chris Fortin Rebecca Steffes Sue Matye	David Hammer Carol Korn Rick Moyer Kari Liddicoat
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Meeting called to order by chair, Hull at 2:00 p.m.

Verification that the Agenda was properly posted

Kari verified the agenda was posted at the Courthouse, City Municipal Building, Health Department, Hospital, County website and e-mailed to the press.

Motion made by Hammer, 2nd by Moyer to approve the agenda as presented. Motion carried.

Motion made by Boyle to approve the minutes from the August Board of Health meeting. 2nd by Korn. Motion carried.

OLD BUSINESS

Administrative Updates:

Public health nurse positions update:

The Public Health staff has 2 new employees that have joined our team. We are in the process of orienting them.

2014 Budget:

At the first budget hearing the Health Department seemed to be fine and a few questions were asked by the Finance board and they would let us know if we were to be asked back. Well, we were called back to the Finance committee for some more questioning. The Home Care Program is showing vast improvements in the revenues and it was suggested by Jack Sauer that the Home Care Program is given a chance. It was decided that the Home Care Program would realize \$15,000 more in revenue to help the county offset its deficit.

NEW BUSINESS

1. Fee Policy/Setting Fees

Sue recommended that we keep the same price for a flu vaccination as last year. A motion made by Moyer to have the flu vaccination for adults at \$30 and high dose at \$40. 2nd by Korn. Motion carried.

2. LTE's for Flu Clinics

Sue took a few minutes to explain that the Health Department is taking part in an Emergency Preparedness Event where the State provides free flu vaccine for all school children. The Health Department has a 30 day window to go to all the schools and vaccinate the children.

A motion was made by Boyle to have LTE's (Limited Term Employees) help with the flu clinics if needed. 2nd by Hammer. Motion carried.

HOME CARE REPORT/UPDATES

1. Billing Updates

Rebecca had the board take a look at the financials of the Home Care. We currently have \$100,000 more in revenue than we did last year at this time. This is a reflection on our improvements in billing procedures. There is a conference coming up that Lisa will be attending and Rebecca will keep the board updated on all of our improvements!

FINANCIAL REPORTS

Review of Financials

Sue reviewed the August monthly financial report. Motion made by Moyer, 2nd by Boyle to approve financial reports. Motion carried.

OT Accrual

Overtime reports for the last 3 payrolls were presented to the board. The 3 payrolls yielded 7.75/7/8.25 hours of overtime accrued.

APPROVAL OF INVOICES

Invoice numbers 205-234 from August were reviewed. Minimal discussion took place. A motion was made by Boyle to approve the invoices, 2nd by Korn. Motion Carried.

The next Board of Health Meeting will be
Wednesday, October 16, 2013 @ 2:00 pm

Motion made by Boyle, second by Moyer to adjourn the meeting at 2:50 p.m.
Motion carried.

Respectfully submitted,

Kari Liddicoat

Connie Hull, Chairwoman

Bob Boyle

David Hammer

Carol Korn

Chris Fortin

Lois Finnigan

Rick Moyer